Capstone project scope worksheet

LabeebWriting.com

Use your programme’s rubric and the study hours you actually have. Record what you will step back to if a permission or source is late.

Working table

Scope or assessment item	Evidence and boundaries	Time or decision due
Compare first-week onboarding at two approved sites	Use the approved guidance documents to produce a short comparison.	Twenty-four available hours · Check approval this week

Decisions to record before continuing

Item	Your notes
One-sentence project question and two limits	
Required assessment outputs and sign-off	
Review buffer and fallback if permission is delayed	